

SCHEDULE OF DELEGATIONS RELATING TO STREET SCENE & COMMUNITY

Community Services	Subject	Detail	Delegated by:	Delegated to:
	Allotments	To grant, transfer and accept the termination of allotment tenancies	Cabinet	Head of Street Scene and Community
	Anti-Social Behaviour – designation of dispersal area	To determine requests from West Mercia Constabulary to designate an area under section 30 of the Anti-Social Behaviour Act 2003 as an area where there is persistent anti-social behaviour	Cabinet	Head of Street Scene & Community or in his/her nominated deputy
	Bromsgrove Museum	To determine requests for the loan of exhibits from the Bromsgrove Museum collection	Cabinet	Head of Street Scene and Community in consultation with the relevant Portfolio Holder
	Cemeteries	1. To operate the Bromsgrove Cemetery and North Bromsgrove Cemetery within the Budget and Policy Framework	1. Cabinet	1. & 2. Head of Street Scene and Community

		<p>2. To determine applications to sell flowers at Bromsgrove Cemetery and North Bromsgrove Cemetery and to determine a suitable charge</p> <p>3. To remove and dispose of floral tributes remaining on a grave where the grave owner has not complied with two written requests to remove tributes</p>	<p>2. Cabinet</p> <p>3. Cabinet</p>	<p>3. Head of Planning & Environment Services or in his/her absence Economic Development Manager</p>
	Events on the High Street	To determine requests to hold events in Bromsgrove High Street in accordance with policy	Cabinet	Head of Street Scene and Community
	Fairs, Circuses and Special Events	Within the Budget and Policy Framework to determine arrangements for fairs, circuses and other special events on land or in buildings controlled by the Council	Cabinet	Head of Street Scene and Community
	Fees and Charges - Sports and Leisure	To review and amend the agreed maximum scale of fees and charges for sports and leisure activities as appropriate within the Budget and Policy Framework and with the aim of meeting the Council's policy of "embracing the principle of equal opportunities in all activities and services ensuring functions are administered or provided	Cabinet	Head of Street Scene and Community

		free from all types of discrimination”		
	Flowers, Bulbs and Trees	To approve requests from charitable organisations to plant flowers, bulbs and trees in support of the Charity	Cabinet	Head of Street Scene and Community
	Hay	To determine requests to harvest hay from areas of recreation and amenity land subject to any environmental and conservation considerations and that any income generated be allocated to recreation purposes	Cabinet	Head of Street Scene and Community
	Inland Revenue Mobile Advice Centre	To determine requests to site a mobile tax advice centre on the Recreation Road South Car Park	Cabinet	Head of Street Scene and Community
	National Health Campaigns	To support nationally recognised health and fitness campaigns in the Council’s sports and leisure facilities by the implementation of discounted sessions as appropriate	Cabinet	Head of Street Scene and Community
	Public Open Space	To adopt Public Open Space on behalf of the Council which has previously been agreed as part of a Section 106 Agreement	Cabinet	Head of Street Scene and Community
	Recreational and Sports Facilities	1. To determine applications for the free use of Council recreational facilities by non-commercial organisations which fall within the Budget and Policy Framework or other policies	1. Cabinet	1. – 3. Head of Street Scene and Community

		<p>2. To determine applications for the use of the Recreation Ground, Bromsgrove and the Boleyn Road Recreation Ground Frankley by fun fairs which fall within established policy</p> <p>3. To determine applications for the use of non-commercial events of Council owned or managed recreational and sports facilities and/or parks and open spaces</p> <p>4. To determine applications for the bookings of the Council's recreational and sports facilities</p>	<p>2. Cabinet</p> <p>3. Cabinet</p> <p>4. Cabinet</p>	<p>4. Head of Street Scene and Community except that the agreement of the relevant Portfolio Holder is required to agree to any bookings by political or religious groups</p>
	Recreational Land	To decide on arrangements for the leasing of recreational land or facilities to parish councils and to determine any applications for consents required under such leases	Cabinet	Corporate Property Officer

	Recreational Provision	Within the Budget and Policy Framework to make decisions on recreational provision which is being made in partnership with other organisations	Cabinet	Head of Street Scene and Community
	Road Closures – Temporary	To determine requests to make Orders under section 21 of the Town Police Clauses Act 1847	Cabinet	Senior Solicitor in consultation with the Head of Street Scene and Community
	Sanders Park – Use by Hot Air Balloons	To determine applications for the use of Sanders Park for hot air balloon flights	Cabinet	Head of Street Scene and Community
	Tourist Information Centre	To determine applications from the Bromsgrove Festival for the use of the Tourist Information Centre as a ticket office	Cabinet	Head of Street Scene and Community

Street Scene and Waste Management	Subject	Detail	Delegated by:	Delegated to:
	Dogs	<ol style="list-style-type: none"> To act on behalf of the Council as regards the seizure of dangerous dogs in any public place under section 5 of the Dangerous Dogs Act 1991 To be responsible under s149 of the 	1. – 3.Cabinet	1. – 3. Head of Street Scene and Community

		<p>Environment Protection Act 1990 for the discharge of the Council's functions in respect of stray dogs found within the district</p> <p>3. To make decisions connected with the control of dogs and fouling nuisance including the designation of areas of land under The Dogs (Fouling of Land) Act 1996</p>		
	Dustbins	To serve notices under section 46 of the Environmental Protection Act 1990 in appropriate cases requiring householders to provide suitable dustbins	Cabinet	Head of Street Scene and Community
	Environment Protection	Within the Policy and Budget Framework to implement the Council's plan for the protection and improvement of the environment including measures which assist energy consumption or recycling in the district	Cabinet	Head of Street Scene and Community
	Environmental Protection Act 1990	To carry out the statutory provisions in relation to matters associated with street cleansing, waste collection and recycling as required by the Environment Protection Act 1990	Cabinet	Head of Street Scene and Community
	Fly Posting	To enter onto land and remove or obliterate fly posting under section 109A of the Town and Country Planning Act 1990	Council	Head of Street Scene and Community

	Pollution Control	To serve notices under section 13(5) of the Control of Pollution Act 1974 requiring occupiers of premises to provide receptacles for the storage of commercial or industrial waste	Cabinet	Head of Street Scene and Community or Head of Planning & Environment Services
	Prosecutions and Cautions – environmental and waste crimes	To authorise prosecutions for, or issue cautions in respect of, environmental and waste crimes under the Environmental Protection Act 2005, the Waste (Household Waste Duty of Care) (England & Wales) Regulations 2005 and the Control of Pollution (Amendment) Act 1989	Cabinet	Head of Street Scene and Community
	Trees & Shrubs overhanging the Highway	To serve notices under section 154 of the Highway Act 1980 requiring the lopping or cutting of the hedge, tree or shrub on the owner of a hedge, tree or shrub, or on the occupier of land on which a hedge tree or shrub is growing, which overhangs a highway or any other road or footpath to which the public has access so as to endanger or obstruct the passage of vehicles or pedestrians or obstructs or interferes with the view of drivers of vehicles or the light from a public lamp so as to remove the cause of danger, obstruction or interference	Cabinet	Head of Street Scene and Community

Car Parking and Transport	Subject	Detail	Delegated by:	Delegated to:
	Car Parks – Holding of Events	To determine requests to hold events on any Council car park	Cabinet	Head of Street Scene and Community in consultation with the relevant parish council (if any)
	Car Parking Order	<ol style="list-style-type: none"> 1. To make amendments to the Car Parking Order (other than alterations to car parking charges and excess penalty notice charges) 2. To make amendments to the Car Parking Order to alter car parking charges and excess penalty notice charges where such alterations have been approved by Council or Cabinet, as appropriate 	<ol style="list-style-type: none"> 1. Cabinet 2. Cabinet 	<ol style="list-style-type: none"> 1. Head of Street Scene and Community 2. Head of Street Scene and Community
	Concessionary Travel Scheme	To make appropriate reimbursement to the Concessionary Travel Scheme Operators	Cabinet	Head of Street Scene and Community Services
	Off Street Parking – Removal of Vehicles	To arrange for the removal of any vehicle left in a parking place in contravention of an Order made by the Council under the Road Traffic Regulation Act 1984 relating to off-street parking or to arrange	Cabinet	Head of Street Scene and Community

		for the alteration of the position of any vehicle so its position complies with the provision of such an Order		
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